

Summary of meeting with Nancy on July 6th

There are two areas that need focus at this time: paperwork to incorporate and publicity/recruitment

Tentative timeline for incorporation/tax exempt status:

1. FACET – get approval of name from state
 - form filed by Nancy on June 13th
 - should hear by mid-July
2. Articles of Incorporation
 - need name approval from step 1
 - required narrative of purpose written today
 - file in early August
3. Create bylaws –
 - Debbie have ready by early August using examples provided in publications and from Dr. Hunter
4. Prepare 501c3 form for mailing in August
5. Open bank account

Setup meetings to publicize and identify possible volunteers:

Nancy checking with the Perinton Rec center to find a meeting room and see about putting up fliers

Two community meeting dates established – **Tuesday July 31st (1 or 1:30)and Wednesday October 3rd (evening)**

Want to attend various beginning of school functions to publicize –

8/30 JA Kindergarten welcome

9/4 faculty welcome - Nancy check with district to see if can speak briefly

Want to announce educators that are interested in being on an advisory board at this time – people who have expressed interest so far:

- Ryan Clair – Administrative
- Gayle Rachford – FHS
- Diane Schieble – NS
- Tim Slisz – JP
- Jen Miller – BH
- JA ? **Heather – do you have any teacher ideas for JA**
- MB?
- Dudley ?
- Student – Heather’s son Duncan

9/6 MD Night

0/19 JA PTA (evening)

9/20 FHS 11-12th grade night

9/27 FHS 10th grade night

Can look on district calendar for beginning of school events at other schools

The purpose of attending the meetings is to get the word out and ask for people that might be interested in volunteering or doing pro bono work. We need help in the areas of investments, grant writing, publicity and would like local business leaders to be involved.

